

**MINUTES/DRAFT**  
**PPLCS BOARD MEETING**  
**PPLCS BOARD RM**

**2:00 PM**

**September 20, 2016**

- I. A. Call to Order 2:06 PM**  
**B. Invocation and Pledge of Allegiance led by David Corbin**  
**C. Present:** David Corbin, Susan Harris, Renae Rountree, Ruth Attaway, Deborah Hynes, Vicki Montford, Calvin Stevenson, Robert Hoff, Rita Maupin, and Becky Clark.  
**Excused Absence:** Barbara Belford  
**Unexcused Absence:** none  
**Staff Present:** Mary Balint
- II.** Motion was made by Rita Maupin, seconded by Vicki Montford to approve the agenda with additions. Motion carried.
- III.** Agenda Items:
- A.** Motion was made by Ruth Attaway, seconded by Renae Rountree to approve Minutes from the August 23, 2016 meeting. Motion carried.
  - B.** Motion was made by Susan Harris, seconded by Calvin Stevenson to approve and pay bills and renew contracts as presented and reviewed. Motion carried.
  - C.** Administrator's report was given.
  - D.** The E-rate training in Buena Vista on Thursday, Oct. 6<sup>th</sup> from 8:00-4:30 was discussed, Ruth will be unable to attend. Rita will look at her schedule to see if she is available.
  - E.** The next meeting date was changed from Tuesday, Oct. 18<sup>th</sup> to Monday, Oct. 17<sup>th</sup> so that Mary can attend the New Library Directors Conference at the State Library.
  - F.** The RFP for auditing services was discussed.  
Motion was made by Calvin Stevenson, seconded by Rita Maupin to approve the RFP with additions and have Mary advertise it.
  - G.** The personnel policy was discussed.
  - H.** There was a discussion about Jackson County's PPLCS allotment. After the new fiscal year begins the funds that were not spent from FY2016 will be added to the FY2017 line item.
  - I.** A cost of living adjustment for Cynthia De La Hunt was discussed by the board.
  - J.** Stipends for non-Library Director board members was discussed.
  - K.** There was a discussion about E-rate.
- IV.** Roundtable Discussions
- V.** Meeting adjourned at 4:00 PM.

The next board meeting is scheduled for Oct. 17, 2016 at 2 pm.

Minutes submitted by Mary Balint