

**MINUTES/DRAFT
PPLCS BOARD MEETNG
PPLCS BOARD RM**

2:00 PM

May 17, 2016

- I. A. Call to Order 2:05 PM**
B. Invocation and Pledge of Allegiance led by David Corbin.
C. Present: David Corbin, Rita Maupin, Susan Harris, Renae Rountree, Ruth Attaway, Barbara Belford, Deborah Hynes, Lennetta Loman-Greene, Vicki Montford and Calvin Stevenson.
Excused Absence: Pam Pichard
Unexcused Absence: none
Staff Present: Mary Balint and Cynthia De La Hunt

Dr. Robert Hoff was introduced as a new board member for Jackson County Public Library. He will be replacing Ms. Lennetta Loman-Greene.

- II.** Motion was made by Ruth Attaway, seconded by Deborah Hynes to approve the Agenda with additions. Motion carried.

III. Agenda Items:

- A.** Motion was made by Calvin Stevenson, seconded by Rita Maupin to approve the Minutes with corrections from the April 19, 2016 meeting. Motion carried.
- B.** Motion was made by Ruth Attaway, seconded by Susan Harris to pay bills as presented and reviewed. Motion carried.
- Motion was made by Rita Maupin, seconded by Susan Harris to renew the contract for Network Solutions. Motion carried.
- Motion was made by Rita Maupin, seconded by Calvin Stevenson to renew One-Click Digital. Motion carried.
- C.** Mary Balint informed the Board of the art contest hosted by the Artist's Guild. Flyers and additional information were provided to the board.

Deborah Hynes discussed the Ebsco contract. Motion was made by Rita Maupin, seconded by Deborah Hynes to add the Ebsco subscription to the PPLCS budget. Motion carried.

- D.** Administrator's report was given by Mary Balint.

Motion was made by Rita Maupin, seconded by Vicki Montford for Mary and one board member, if available, to attend the Special District Conference in Sarasota, FL on June 6-10, 2016. Mary will be allowed to rent a car at the government rate and take the PPLCS credit card to cover up-front expenses. Motion carried.

- E.** Motion was made by Deborah Hynes, seconded by Calvin Stevenson for Movie Licensing to be paid for the four counties' libraries until Sept. 30, 2016 by PPLCS. Motion carried.
- F.** It was decided that Mary will contact George at Ice River Water to request that Ice River donate water for the PPLCS office.
Cynthia De La Hunt will accept contributions from board members to purchase coffee and other desired items for consumption at PPLCS meetings.
- G.** Deborah Hynes brought information and discussed professional displays for PPLCS and the counties' libraries. The item was tabled until the next meeting when Deborah will be able to provide cost information.
- H.** Motion was made by Deborah Hynes, seconded by Rita Maupin to compensate, via invoice, Renae Rountree at a rate of \$25.24 per hour for work performed as Interim PPLCS Administrator. Motion carried.
- I.** Motion was made by Rita Maupin, seconded by Calvin Stevenson for Cynthia to design a Purchase Order for PPLCS with sequential numbers, in triplicate form and to be produced upon approval from the administrator. Motion carried.
- J.** Motion was made by Rita Maupin, seconded by Vicki Montford to continue David Corbin and Ruth Attaway as PPLCS Chairman & Vice-Chairman through Sept. 30, 2016. Motion carried.
- K.** Library cards and a reciprocal borrowing agreement was discussed. Item was tabled and will be further discussed at the next Directors meeting in June, 2016.
- L.** PR and branding for PPLCS was discussed. Deborah Hynes will bring more information to the next board meeting in June.
- M.** Lennetta Loman-Greene requested a Board Action, along with itemized receipts, for the Finance dept. to be able to reimburse Mary Balint for moving expenses.
Motion was made by Rita Maupin, seconded by Vicki Montford to increase salary for Mary Balint to \$55,000.00 to ratify payroll and reduce moving expenses to a maximum of \$1,500.00. With 11 to 0 roll call vote, motion carried.

Motion was made by Rita Maupin, seconded by Calvin Stevenson to strike page 4 of the Personnel Manual. Motion carried.

IV. Roundtable Discussions

V. Motion to adjourn by David Corbin at 4:42 pm.

The next board meeting is scheduled for June 21, 2016 at 2 pm.