

**MINUTES/DRAFT
PPLCS BOARD MEETING
PPLCS BOARD RM**

2:00 PM

June 21, 2016

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- I. A. Call to Order 2:10 PM**
B. Invocation and Pledge of Allegiance led by David Corbin.
C. Present: David Corbin, Rita Maupin, Susan Harris, Renae Rountree, Ruth Attaway, Barbara Belford, Deborah Hynes and Robert Hoff.
Excused Absence: Vicki Montford and Calvin Stevenson
Unexcused Absence: none
Staff Present: Mary Balint and Cynthia De La Hunt
- II.** Motion was made by Ruth Attaway, seconded by Rita Maupin to approve the Agenda with additions. Motion carried.
- III.** Agenda Items:
- A.** Motion was made by Renae Rountree, seconded by Rita Maupin to approve the Minutes from the May 17, 2016 meeting. Motion carried.
 - B.** Motion was made by Deborah Hynes, seconded by Susan Harris to pay bills as presented and reviewed. Motion carried.
 - C.** Administrator's report was given.
 - D.** Motion was made by Deborah Hynes, seconded by Rita Maupin for Mary to contract with Comcast to reduce the IT bill for PPLCS by \$150.00 each month. Motion carried.
 - E.** Displays—Item was tabled until the July 19, 2016 meeting.
 - F.** PR and Branding—Item was tabled until the July 19, 2016 meeting.
 - G.** Motion was made by Deborah Hynes, seconded by Rita Maupin to allow Renae Rountree to spend \$1500.00 to purchase MyHeritage.com. Motion carried.
 - H.** Motion was made by Robert Hoff, seconded by Barbara Belford to allow Renae Rountree to sign out and take the PPLCS credit card to the ALA conference for accommodations. Motion carried.
 - I.** Motion was made by Rita Maupin, seconded by Ruth Attaway to approve Renae Rountree to order stylus pens for the amount of \$1005.00. Motion carried.
 - J.** Reciprocal borrowing agreement was tabled until the July 19, 2016 meeting.
 - K.** Motion was made by Rita Maupin, seconded by Susan Harris to authorize Mary to order a PPLCS library card using the PPLCS logo with the 3 counties' names and OCLC designation numbers for each county. Motion carried.
 - L.** Security at the PPLCS office was discussed.
 - M.** Motion was made by Rita Maupin, seconded by Robert Hoff for PPLCS to join FASD for a cost up to \$1000.00. Motion carried.
 - N.** Motion was made by Rita Maupin, seconded by Deborah Hynes to approve the Annual and Long Range Plans as presented. Motion carried.
 - O.** Mary will contact SmartShield to discuss a contract in order to save some PPLCS funding. It will be further discussed at the Directors meeting in July.

- P.** Motion was made by Rita Maupin, seconded by Robert Hoff to pay appointed PPLCS Board Members, who do not work for a county government, a minimum of \$100.00 and the PPLCS Chair \$150.00 a month stipend to attend PPLCS board or committee meetings each month in addition to allowable travel costs, effective June, 2016. With a unanimous roll call vote, motion carried.
- Q.** Motion was made by Rita Maupin, seconded by Robert Hoff for PPLCS to place a bid for a Technical Services support contract for Holmes County Public Library. Motion carried.
- R.** Motion was made by Renae Rountree, seconded by Deborah Hynes to pay Karen Bryant \$1000.00 for the WCPL website redesign. Motion carried.

IV. Roundtable Discussions

- V.** Motion to adjourn by David Corbin at 4:22 pm.

The next board meeting is scheduled for July 19, 2016 at 2 pm.

Minutes submitted by Cynthia De La Hunt