

**MINUTES/DRAFT  
PPLCS BOARD MEETING  
PPLCS BOARD RM**

**4:00 PM**

**JANUARY 26, 2016**

- I.**
- A. Call to Order 4:42 PM**
  - B. Invocation and Pledge of Allegiance led by David Corbin.**
  - C. Present:** David Corbin, Rita Maupin, Susan Harris, Renae Rountree, Ruth Attaway, Barbara Belford and Vicki Montford.
  - Excused Absence:** Lennetta Greene, Pam Pichard and Deborah Hynes
  - Unexcused Absence:** Wendel Whitehurst and Calvin Stevenson
  - Staff Present:** Susan Hughes and Cynthia De La Hunt

- II.** Motion was made to approve the Agenda by Rita Maupin, seconded by Ruth Attaway with the addition of items **G. Retirement Party and H. Tech Soup for WCPL.** Motion carried.

Mr. Corbin read a letter from Susan Hughes informing the Board of her pending retirement. A Special Meeting was scheduled for February 4, 2016 at 4pm to review and update the job description for the Administrator position and begin advertising for interviews.

- III.** Agenda Items:

- A.** Motion was made by Renae Rountree and seconded by Rita Maupin to approve the minutes from the December 15, 2015 with corrections to Part II. Motion Carried
- B.** Motion was made by Rita Maupin and seconded by Renae Rountree to pay the bills and renew contracts for **Network Solutions (WCPL) and LogMeIn, Inc. (CCPL)** as presented and reviewed. Motion Carried.
- C.** Administrator's Report was given and followed with discussion.
- D.** Motion was made by Rita Maupin and seconded by Renae Rountree for PPLCS to pay CCPL, WCPL, JCPL and HCPL e-rate monies in the total amount of \$24,623.52 for the funding stream 2013 with the proviso that if e-rate funds are paid to the respective counties, that PPLCS will be reimbursed. With a 7 to 0 roll call vote, Motion carried.  
Motion was made by Rita Maupin and seconded by Susan Harris to give Renae Rountree full access for EPC Universal Service. Motion carried.
- E.** Motion was made by Renae Rountree and seconded by Rita Maupin to use the credit card for the FLA & ALA conference registrations & hotel reservations for interested counties. Motion carried.
- F.** The next Board meeting: February 16, 2016 @ 4pm.
- G.** The Board agreed to give Susan Hughes a retirement party at the February 16, 2016 meeting.
- H.** Motion was made by Renae Rountree and seconded by Susan Harris to use the credit card for Tech Soup purchases for WCPL. Motion carried.

- IV.** Roundtable Discussions

V. Motion to adjourn by David Corbin at 5:59pm.

The next board meeting is scheduled for February 16, 2016 at 4 PM

Minutes submitted by Cynthia De La Hunt